



## **Halton Hills Quilters Guild**

P.O. Box 74064, RPO Market Place  
260 Guelph Street  
Georgetown, Ontario, L7G 5L1

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### **Annual General Report from Executives 2023 – 2024**

#### **President – Submitted by Ida Jenkins**

- Prepared Guild meeting agendas
- Sent the zoom invitation to Irene Rushworth, who used her membership master list to send it out to the members and the speaker.
- Facilitated the Guild meetings via Zoom (January, February, March) and in person (September, October, November/2023, and April/2024). Was absent May/2024.
- Answered inquiries throughout the year from members
- Facilitated the executive meetings in person at my home and via Zoom for those who were unable to attend.
- Prepared executive meetings Agendas
- Put out a President's Challenge. Judging will take place at the AGM in June.
- With the help of Barbara Shein, organized a temporary location for our in-person meetings, for September, October & November 2023.
- I then sourced a new permanent location, beginning April 2024, at the Optimist Club on Highway 7.
- I am unfortunately unable to continue as your President for the upcoming year.

#### **Secretary – Submitted by Donna May**

- I have been your secretary since the fall of 2022.
- I attended all guild and executive meetings and recorded minutes for all the meetings. These were shared with the executive and guild members for comment as a newsletter attachment, (forwarded by Barbara).
- The minutes were posted to the website by Margaret to have a permanent record.
- I picked up the mail every 2-4 weeks from the Guild's post office box.
- I delivered mail to intended recipients.
- I intend to continue in the role unless I am asked to Chair a Guild meeting.

#### **Vice President – N/A**

No VP this year.

#### **Past President – N/A**

- no past president this year

#### **Membership Convener – Margaret Newey**

- We registered 47 members again for this 2023-2024 membership year.
- Coordinated with Treasurer for annual membership fees collected either by cheque or etransfer.
- Kept a log of registrations on an Excel spreadsheet and followed up by email in August and September with those who hadn't registered yet.
- Maintained the Master List of members on an Excel spreadsheet. Forwarded it to Ida Jenkins/President, Barbara Shein/Newsletter Convener and posted on the website when there were changes.
- Note: 3 versions of the membership list are maintained for members that have requested that their information not be distributed anywhere or only their name be listed on the website but no other personal details.

- New members were issued a welcome email.
- Guild pins and Membership cards were distributed when we met in person. No name tags were ordered for new members this year as it is unknown whether all new members will stay now that in person meetings have resumed.
- The membership fee was offered at \$45 for the 2023-2024 year, which was not increased since our last in-person year. A \$5 discount was offered for early renewal before the end of June 2023.
- Fat Quarter Draws which were suspended while no in person meetings were being held have resumed again. Since a donation from the outreach coordinator, we have enough fat quarters on hand to supply us for the coming year.
- Report attendance and welcome any new members.
- Attended all Executive Meetings.
- Due to increased fees for speakers and a higher rent for new premises at the Optimist Club, a decision was made at the May 2024 executive meeting to increase the 2024-2025 membership renewal fee to \$50.

#### **Website Administrator/Historian – Submitted by Margaret Newey**

- Replying to e-mails sent to me from [www.HHQG.CA](http://www.HHQG.CA) web-site
- Added Annual Report and Financial Statements to web-site
- Added all monthly newsletters to HHQG web-site
- Added new members access when requested
- Updated info on website when required
- May 2024 Prepared Website Editor Annual Exec. Report
- May 2024 Paid Wix.com payment \$283.83 US, will renew again June 2026
- May 2024 Paid BlackSun payment of \$124.24 CAD for 5 years. Will renew again May 2029  
I intend to continue in this position for the new 2024-2025 Guild year

#### **Publicity – N/A**

No publicity convenor at this time.

#### **Newsletter Editor**

- My second year as Newsletter Editor has been a busy one. We have added new topics such as, Puzzle Fun, Quilting Terminology and Quilting Sites. Thank you to the members who submitted these items to enrich the newsletter content.
- Going forward, I encourage every member of the Guild to submit a minimum of one news item, cartoon, picture, coming event or article to make the newsletter reflect more individual member interests.

My responsibilities have been:

- Receive and edit submissions from HHQG Executive and members-at-large
- Create a monthly newsletter that includes timely submissions of articles and advertisements
- Create and maintain a database of membership information
- Send out the newsletter to members and advertisers approximately 1-2 weeks before the monthly meeting
- Minutes from the General Meeting continue to be distributed with the newsletter so that everyone can see and read them before the next meeting.
- I hope you are enjoying your newsletter and I look forward to continuing as your Newsletter Editor next year.

#### **Treasurer's Report – Submitted by Irene Rushworth**

- Income for the year totalled \$4,147.00 stemming from membership fees (including guests), newsletter advertising, sale of library inventory, 50/50 draws and Outreach Table sales.
- The expenses totalled \$3,839.64 included zoom/rent, program/speakers, website/mailbox and guild insurance make up the largest portions of the expenses

- A full budget has been provided as an attachment to the June 2024 Newsletter, for your review and approval at the June AGM meeting.
- Our income for the next guild year (2024-2025) is expected to be lower, with the tapering off of the library book sales, but we will open this up to 'outside the guild' at the end of June 2024 to maximize the potential to raise more funds
- I am pleased to continue in the role as Treasurer for 2024-2025. I appreciate the ongoing support of the executive and members.

### **Program – Melinda Noble**

We had some great speakers and we had some fun meetings learning new skills

- June - AGM - speaker, Margot Lafrance, local librarian - resources and historical recounting
- September - Meet & Greet, Quilt block exchange
- October - Sharone Fisher, Gardening Mum Quilts
- January - Bobbie Gentili, The geeky bobbin
- February - Gail Berry, longarmer and longarm educator - Handiquilter
- March - Patti's Patchwork, fabric/pattern designer & VP public relations - Northcott
- April - Kirsten Stefanini, Northcott fabrics
- May - Mary Lou Olah (Woods) Doctorate in Quilting

### **Outreach Convener – Submitted by Irene Rushworth**

What a year it has been for our Outreach Program!

- We had our first 'in-person' meeting in June 2023 and it sure has been wonderful seeing everyone face to face!  
At each of the monthly meetings, I have been doing the following activities:
  - making available 'quilt kits' that have pattern pieces cut, ready to sew together
  - assembling pieced tops with batting and backing, ready for quilting and binding
  - receiving completed quilt donations from members
  - taking donations from members for our 'Sale Table', to raise money for the guild
- In November we had an 'Outreach Challenge' where members worked in groups to put quilt kits together. We had great fun, and the results were just wonderful!
- I want to thank everyone for their wonderful work on putting our kits together, and for the many donations of quilts in a variety of sizes that members are making on their own and donating for our community outreach opportunities. We have also been fortunate to receive donations of fabric from members to add to our inventory, and that is so much appreciated.
- I am happy to report that after having Kirsten Stefanini from Northcott visit us at the April meeting, I was able to contact their Public Relations Coordinator, Susanne Ebsworthy. As a result, Northcott has generously donated 30 M of fabric to us and it is all neutral blenders to be able to 'modernize' our kits! I am so excited for the new year, and the difference this will make in our inventory!
- Just a reminder for over the summer, to keep in mind the Holiday placemats we donate in conjunction with Meals on Wheels (check with Pearl for questions!) Last year we donated about 125 placemats to a few organizations, so it would be nice to continue that tradition of support.
- Most recently I have been making contacts with a number of organizations in the community who are now ready to take some of our wonderful quilts for their community programs. One of our benefactors will be proudly displaying some of the quilts on their walls, to 'warm up' their spaces. Others will be used at a couple of daycares, for children who don't have a 'special cuddle' for nap times! And yet another will be using them to show appreciation to their volunteers for the wonderful work they do to make their programs run!
- You make a difference, and I hope you will continue to participate in our Outreach activities!!
- I am happy to continue in the position of Outreach Coordinator.

### **Workshop Report - Submitted by Jane Symmes**

- Booked the venue, put notices in the newsletter, provided signup sheets and collected fees for 2 workshops held in 2024. No set-up required as we used the tables as laid out by Optimist Club.
- Saturday January 27, 2024: Cathedral Window pattern quilted by machine: 10 members at \$10 each; no fee to presenter (Jane Symmes); fees collected covered the \$100 rental of the Optimist Club
- Saturday May 4, 2024: Sew Day; 8 members @ \$12.50 each; covered the \$100 rental of the Optimist Club
- I am happy to continue as workshop convenor for 2024-25 guild year. Thanks everyone for participating and I look forward to the workshops planned for next year.

### **Library report – Jane Symmes**

- It was decided to “dismantle” the Guild’s Library collection
- Volunteered to handle the sale of the Guild’s library collection
- Ida & Jane did an inventory of the collection and assigned \$ value to each title. Guild members were offered the books at 20% off that value
- To date (June 6, 2024), 80 books sold out of about 417, for a total of \$1272.10
- Later this summer/fall, the collection will be opened up to other quilt guilds to try and disperse the collection

Stay well, stay safe and Happy Quilting.